



CHILDREN'S CHRISTMAS GIFT INFORMATION AND INSTRUCTIONS

PLEASE NOTE: ALL DOCUMENTS MUST BE COMPLETED BEFORE COMING IN TO SIGN UP. THIS INCLUDES THE GUARDIAN INFORMATION SHEET, CHILDS WISH LIST FOR EACH CHILD AND ANY NECESSARY DOCUMENTS TO QUALIFY. BE DETAILED, INCLUDE SIZES, TYPES, ETC.... DUE TO THE INCREASE IN FAMILIES NEEDING CHRISTMAS ASSISTANCE OUR VOLUNTEERS WILL BE AVAILABLE TO REVIEW AND APPROVE YOUR INFORMATION ONLY. THEY WILL NOT BE AVAILABLE TO ASSIST IN FILLING OUT THE PAPERWORK. IF YOUR PAPERWORK IS INCOMPLETE, YOU WILL BE ASKED TO RETURN AT ANOTHER TIME. THANK YOU FOR YOUR UNDERSTANDING.

PLEASE REMEMBER – YOU ARE ONLY ALLOWED TO SIGNUP FOR CHRISTMAS ASSISTANCE AT 1 FACILITY. IF IT IS FOUND YOU HAVE SIGNED UP AT ANOTHER FACILITY, YOU WILL NOT BE ABLE TO PICK GIFTS UP AT FRIENDS OF FORGOTTEN CHILDREN AND YOU MAY PICK YOUR GIFTS UP AT THE OTHER FACILITY.

Sign-ups for Christmas start on September 5th.

Every Tuesday - 9:30am - 1pm

Every Wednesday - 9:30am - 3pm

Every Saturday - 11am - 1pm

(These dates/times are subject to change at the discretion of FOFC director, please call the facility to ensure someone will be available)

Last day to sign-up for Christmas: November 18th - 9am – 1pm

Does your child qualify? – You must reside in Merrimack County. The children must reside with you and are between the ages of 0 through 18 and teenagers must still be in high school and younger than age 19.

Necessary documents: If you are already an approved client, you're all set! If not, you will need to give us recent proof of residence for yourself and your children and you will need to show your photo ID (**Note** – photo ID is not considered proof of residence).

Important: please do **NOT** bring your child when you come to sign up.

In addition, when you come to sign up for Christmas gifts, you need to be fully prepared with all documentation and necessary documents if not a current client:

- *What does your child want for gifts?*
 - Important: you must bring the completed, detailed wish list for each child, please be specific.
 - If you do not, you will be asked to leave, write up a list, and return with it.
 - **Gift Cards are listed for children ages 12 and up ONLY. We will only put 1 gift card on the star.**
- *Do you allow toy guns in the house?*
- *What are your child's interests or hobbies?*
- *What is your child's favorite color?*
- *What size clothes/shoes does your child wear? (specify – infant, toddler, child. Junior, adult)*