



Children's Christmas Gift Information and Instructions

Address: 224 Bog Road, Concord, NH 03303

Phone: (603) 753-4801

Instructions for Christmas Gift Sign-Up

- All documents must be completed before arriving to sign up. Required paperwork includes the Guardian Information Sheet, a wish list for each child, and any qualifying documents. ***Agency Document available if an agency will be assisting – please request.
- Due to high demand, volunteers are only available to review and approve your paperwork, not to assist in filling it out.
- If paperwork is incomplete, you will need to return at another time.
- Sign up for Christmas assistance at only one facility. Signing up at multiple facilities will result in eligibility being limited to one location.
- Do NOT bring children when coming to sign up.

Sign-Up Dates and Times: Sign-Ups Begin: September 8th; Last Day to Sign Up: Sunday

November 16, 12 - 3pm

Mondays: 9am – 1pm; **Tuesdays:** 9am – 4pm; **Wednesdays:** 9am – 4pm; **Saturdays:** 9am – 12pm

****There will be no signups on Saturday November 15****

Eligibility Requirements

- Applicants must reside in Merrimack County.
- Children must live with the applicant and be between 0 and 18 years old.
- Teenagers aged 17–18 must be in high school, with proof required.

Required Documentation

- If already an approved client, bring your client card showing approval as of June 2025 or later, and a birth certificate for each child.
- If not a client, provide recent proof of residence for yourself and your children, a birth certificate for each child as well as a photo ID. Note that photo ID is NOT considered proof of residence.

Completing Your Child's Gift Wish List

- Bring a completed and detailed wish list for each child. Specify sizes for clothing, bikes, beds, shades for makeup, dolls, and console type for video games, etc....
- Gift cards are reserved for children aged 12 and up, and only one gift card will be given per child.
- Indicate whether toy guns are permitted in your household.
- List your child's interests, hobbies, favorite color, and their exact clothing/shoe size (infant, toddler, child, junior, adult).

Program Expectations

Please set realistic expectations regarding gift requests. Donations from the community make this program possible, and rising costs may impact available resources. The goal is to provide a wonderful Christmas for your children with the help of generous supporters.

V2, 9 Sep 2025

Guardian Information and Consent Form

Star #:

Pick Up Date:

Pick Up Time:

Guardian Details

Guardian's Name:	
Guardian's Address:	
Cell Phone:	
Emergency Phone:	
Number of Children:	

Children's Information

Child's Name	M/F	Age	STAR Number and Letter

If there are more children, please provide their information on the reverse side of this page.

Consent Section

You may only receive assistance from Friends of Forgotten Children.

- By signing below, I give permission for Friends of Forgotten Children to verify the details I have provided with other organizations, confirming I am not receiving gifts from other sources.
- My signature below certifies that all the information I have given is accurate. I understand that if any information is found to be untrue or misrepresented, I will lose eligibility for gifts.

Guardian Signature:		Date:	
Intake Signature:		Date:	

V, 3 Sep 2025

STAR #

GUARDIAN'S NAME: _____

KIDS IN FAMILY: _____

CHRISTMAS GIFT WISH APPLICATION

Child's Name:	
Child's age:	
Gender:	Boy or Girl
School:	
Gift Pick up date:	

Do you allow toy guns (ex. Nerf): Y/N

Child's Favorite Color is: _____

Favorite hobbies and activities: _____

List 4 toys/items (this includes clothing) your child would like for Christmas- please include as much detail as possible including sizes – Gift cards only for ages 12 and up. (Gifts listed should be age appropriate):

1. _____

2. _____

3. _____

4. _____

For FOFC purposes – please provide clothing/shoe sizes for your children. _____